



THE MINUTES OF THE MEETING OF THE BOARD HELD

on Monday 24 June 2024 in the Boardroom Te Koropiko West Spreydon School

Present: – Marriene Langton – Principal, Miriam Marshall – Chair, Abbey Parsons, Marina Shehata – Deputy Principal, Shailesh Singh, Jodi Apiata, Julia Mallett

In attendance for data report and discussions: Lou Nuualiitia, Hannah Gardiner,

In attendance for minute taking: Linda Parsons

1. **The meeting opened with a Karakia**
2. **Whakawhanaungatanga:** Members shared their reflections of family time, family occasions and glimpses of the future.
3. **Visitors to the meeting -** Lou and Hannah presented the data results and showed a power point presentation of graphs and data by age and year level.
Key points discussed were –

- Pact Data – some anomalies in age/ability
- **Reading data** – reading overall for level, gender, ethnicity, how the tracking and targeting is working, focus for all children using 2 programs – U Fly and Better Start. Reading is the focus for 2024.
- **Writing data** – overall there has been a slight dip in Year 3 at/below but the focus is on the shift within the level. Focus also in showing what is good and what is not so good in achievement and the different aspects of writing, reading and understanding is able to be identified
- **Learning conversations** with parents and children to clarify what, how and where each child sits in abilities and deficits
- Writing overall shows 70% at or above – using interesting topics for both genders.
- Jody raised a question about how to encourage reading with the whanau at home etc and what ways to foster this ie Workshops, meetings, small groups. Discussions have been taking place within Staff meetings about this with ideas such as having Hui a Whanau meeting with an agenda like maths games and reading ideas in a fun group get together.
- **Mathematics** – Rob and the Kahukura group have developed Maths competencies. Maori / European gap has closed compared to last year at this time. No below or very below – all students at level or above.

- **ESOL** – discussion about ESOL funding and criteria. There have been more children in need recently and funding application are ongoing making the most prudent use of funding. Strict criteria for student and funding is retrospective.
- Acknowledgment – the Board acknowledged the time and work effort put in to the date collection and reporting.

The committee resumed the main meeting.

4. Minutes of the previous meeting dated 20th May had been circulated on line.

Moved: Abbey Parsons **Seconded:** Marina Shehata **Accepted**

In Committee minutes were circulated at the meeting

Moved: Marina Shehata **Seconded** Julia Mallet **Accepted**

5. Matters Arising: Nil

6. Principal's Report: The principal's report had been circulated in pre reading

Moved: Marriene Langton **Seconded:** Miriam Marshall **Accepted**

Discussion points:

- Templates updated
- Marriene reported back on the Hui at Rapaki, upgrades to Marae, Mata's stories – enjoyable visit
- Recent Tangi attended by staff

7. Financial report: Circulated and Approved on line

Points of interest:

- Huge success of Chesse Rolls fundraiser 950 Dozen made, sold and enjoyed
- Vandalism costs ongoing
- \$10,000 furniture grant will be held for use in hall

Moved: Jodi Apiata **Seconded** Julia Mallett **Accepted**

8. Health and Safety report: circulated and read in pre reading. For approval.

Discussion point:

Fire Call out – fire drills training worked well.

Moved: Marina Shehata **Seconded:** *Shailesh*

9. General Business:

- a) **Roll Return:** Breakdown of gender and ethnicity. Roll sitting at 286 has been signed off by Board Chair and the Principal

b) **MOE Donation Scheme** – request for decision about joining/not joining the school donation scheme.

Motion: *“that Te Ara Koropiko – West Spreydon School will resolve to join the Ministry of Education School Donation scheme for the 2025 school year”*

The motion was moved by Miriam Marshall and Seconded by Julia Mallet and Approved by the Board and Principal

10. **Communications:**

- Discussion re mini conference (1 day) Board Finances to be held on 1 September

11. **In Committee discussions:**

Miriam Marshall moved -that the meeting moved into public excluded session at 6.08pm for reasons of legal and professional privilege and to protect the privacy of natural persons.

The meeting was resumed at 6.28

Next meeting Monday 29 July 4.30pm school boardroom

Approved: *Marshall* Date: *29/7/24*
Chairperson

